

## JANUARY 6, 2016 PAYSON CITY COUNCIL MEETING MINUTES

**ATTENDANCE:** Mayor Moore; Council members Larry Skinner, Mike Hardy, Jolynn Ford, Kim Hancock and Scott Phillips; City Manager Dave Tuckett; Finance Director Sara Hubbs; City Attorney Mark Sorenson (New Council Members Sworn In: Linda Carter, Brian Hulet, and Doug Welton)

Meeting began at 6:02 pm.

**PRAYER & PLEDGE OF ALLEGIANCE:** Prayer offered by Scout Kason Stinson and Pledge of Allegiance led by McKenna Youth Council Mayor.

Mayor Moore thanked the previous council for their service and asked the Judge to swear in the new council members.

Judge stated that the new council members were officially sworn in on Monday the first business day of the city, but they will do it ceremonially tonight. Judge swore in Linda M. Carter, Brian V. Hulet, and Douglas R. Welton.

Larry Skinner stated that he was grateful for the opportunity to live in a country where citizens can vote on what they feel is best for their community. He stated he was grateful for the opportunity to serve. He stated water has been an important topic and hopes that the topic will continue to be explored and look for different funding opportunities. He closed with wishing the new council the best of luck.

Jolynn Ford stated that the past eight years have been wonderful. She stated that all politics is local and that this has been a neat opportunity for her. She said how grateful she was for the opportunity to work with the Payson City employees and stated she will miss the employees.

Kim Hancock stated that the reservoir for Payson is a lot more important than swimming pool is for Springville. He stated that the public doesn't know how lucky Payson is to have the quality of staff that it has. He stated that the staff can be trusted.

Meeting was adjourned for a few minutes and the new councilmembers took their seats to begin the rest of the meeting.

**CONSENT AGENDA:** Approval of November 30, 2015 and December 2, 2015 Payson City Council Meeting Minutes. Approval of the South Meadows Specific Plan. Approval of Resolution setting annual meeting dates and times.

Councilmember Hardy asked if there was a fifth Wednesday if the council and staff could meet with the public to have an open discussion time. Councilmember Hulet stated that the citizens stated that they would like an opportunity to meet informally with the public that they could come with their concerns. Mr. Tuckett stated that if there is a quorum it will be like a regularly meeting. Councilmember Hardy asked if the meeting could be noticed as a time for the public to come with any questions.

**MOTION** by Councilmember Phillips to approve the Consent Agenda and striking #3 and tabling it for the next meeting and approving the scheduled meetings with the fifth Wednesday being used for open discussion time for the public. Motion seconded by Councilmember Hardy. Motion Carried.

**PUBLIC FORUM:** Public Forum opened at 6:46 p.m.

Mr. Bruce Cotton stated he is concerned with the roads being cleared of cars, so the snow can be cleared. He stated there are people parking in his driveway because they don't have room in their driveways and they are scared of receiving a ticket. He stated that Payson City needs a full time ambulance service and he said he is willing to pay extra in taxes to get a full time ambulance service. Mr. Cotton told of the time that his wife had an accident and the ambulance took a long time to respond. Mr. Tuckett asked when the accident occurred. Mr. Cotton stated that the accident occurred in 2010. Mr. Tuckett stated that he would look into the accident. Mr. Cotton also stated a lot of Payson's signs are not reflective. Mayor Moore stated that one of the staff will be in contact with Mr. Cotton to address his concerns.

Public Forum closed at 6:52 p.m.

Youth Council Mayor Mckenna asked if any of the staff had any information to report.

**STAFF REPORTS:**

PUBLIC WORKS - Director Travis Jockumsen stated that Goosenest Bridge was bid out by the county so the road will be closed for the next two or three months while under construction. Mayor Moore asked why there was so much needed. Mr. Jockumsen stated that it was supposed to go to right-of-way line to right-of-way line which would be about 300 feet so that is why he doesn't recommend the new pipe. Mayor Moore asked if the canal is piped would the casing still be needed. Mr. Jockumsen stated that the bureau would still require the casing. Mr. Jockumsen stated that he needs to meet with the Mayor to discuss the Nebo Water Study. He stated the Nebo water would like to know who is interested. Councilmember Phillips asked what the snow levels are in the canyon. Mr. Jockumsen stated it was at 26" and 100% precipitation.

HUMAN RESOURCES – Dora Edvalson presented Trista Bird with a 20-year recognition award with Payson City. Mayor Moore stated his appreciation for Trista and all of her hard work.

POLICE – Chief Bishop mentioned that the month of December had just over 1,000 calls; 47 traffic stops; 85 arrests; 179 offenses; 134 citations; 5 dui's; and 221 traffic stops. He stated the accidents did quadruple in December which is typical due to winter conditions. He stated the preliminary crime rate is around 20 per 1,000 and last year it was at 27.96 per 1,000, so it has decreased significantly.

**COUNCIL REPORTS:**

Councilmember Welton stated that he is excited to serve in this capacity and looks forward to the opportunity to make Payson a better place.

Mayor Moore stated he and staff has been working on water issues with Strawberry and the Bureau. He thanked the outgoing council for their service and is looking forward to the new council and excited for the future. He stated his appreciation for the streets and police department. He stated that the drop in crime rate is a big thing for Payson City especially in the economic development field.

**CTC MAYOR'S YOUTH AWARDS**

McKenna Youth Council Mayor presented Communities That Care Youth Awards to the following recipients:

Jacob Hanks – Payson High School

Isaac Marker – Payson Jr. High

**SCOUT ATTENDANCE CERTIFICATES** – Councilmember Hardy presented attendance certificates to the following scouts in attendance: Kason Stinson.

**CHAMBERS BUSINESS OF THE MONTH PRESENTATION**

Postponed

**APPROVAL OF LIBRARY BOARD MEMBERS**

Library Director Linda Collard presented the following names to be on the library board: Darlene Vaughn, Steve Southwick, Rebecca Billings, Susan Zeller. The current members of the library board are Amy Pitcher and Susan Johnson.

**MOTION** by Councilmember Hardy to approve the new board members. Motion seconded by Councilmember Phillips. Motion Carried.

Councilmember Hulet thanked the members for their willingness to serve. Councilmember Hardy echoed his appreciation for the citizens of Payson who volunteer their time. Councilmember Carter also thanked the members and thanked Darlene for sharing her talents.

Councilmember

**PRESENTATION FROM THE UTAH VALLEY WOMEN'S INITIATIVE**

Linda Tonericko who is the Director of the Utah Valley Women's Initiative stated on October 16<sup>th</sup> there was a launch and discussion was held with the Mayors to discuss challenges women face. She stated that the five most common challenges women face are the following: they don't feel they are good enough and worry about fitting in; they feel alone and not purpose driven; they are addicted to eating, not eating, exercise, and pornography; they don't feel as safe as they'd like to and lack healthy relationships, and many women start but do not complete higher education. She stated they are looking for women to be directors in the different cities throughout Utah. She stated their mission is women.

**PRESENTATION OF PAYSON CITY FINANCIAL AUDIT**

Mr. Ben Probst with Gilbert and Stewart CPA's presented the financial audit of Payson City for the June 30, 2015 fiscal year. He stated that the City received an unmodified opinion which is the best opinion the city can receive. He stated page 13 of the financial statements shows the Statement of Net Position of the City in general. He noted the total Net Position is \$64 million which includes all of the assets

reduced by any liabilities. He said it is similar to equity for a for-profit company. He stated the total net position increased about \$810,000. He stated there was a new Governmental Accounting Standard Board reporting requirement that was implemented this year, which is GASB 68. He said a prior period adjustment had to be made for the new GASB 68 pronouncement which was about \$2.6 million. He stated this amount is what the city is responsible for, for retirement of employees. He stated this adjustment affected the majority of the cities and school districts within the state. Mr. Probst briefly reviewed the financial statements and the notes.

Councilmember Phillips asked if the finding regarding the payroll liability accounts had been corrected. Finance Director Sara Hubbs stated the accounts had been reconciled as of June 30, 2015, but from July 1, 2015 the accounts will need to be looked at to make sure they are reported accurately. Mr. Probst stated that one of the findings listed in the audit has to do with the payroll liability accounts particularly with the health insurance accounts that were overstated.

City Manager asked why the URS is putting the burden back on the cities when he feels like the city has already paid what URS has required of the cities. Mr. Probst stated that the fluctuation is due to the defined benefit plans. He stated that the return of investments will cause the liability to fluctuate year to year. He stated GASB 68 is more of a reporting issue to make people aware of it. Ms. Hubbs stated that on page 48 it shows the effect of 1% change of the return on investment. She stated that the URS actuaries use 7.5%, but if they were to use 6.5% the \$2.6 Million liability would increase to \$6.1 Million, but if the return was 8.5% then there wouldn't be a liability and it would be an asset.

Mr. Probst thanked staff for their hard work and mentioned in the past that the city had a finding relating to him having to make all the adjusting journal entries and he stated this year that finding was not included because he didn't have to make the majority of the entries.

Councilmember Hardy thanked staff for the hard work performed to complete the audit.

Public hearing opened at 7:21

**PUBLIC HEARING – ZONE CHANGE (200-300 SOUTH ALONG SR198)**

City Planner Kyle Dean stated this proposed zone change is a change from commercial to residential. Councilmember Hardy asked if this change was proposed by staff or if it was proposed by someone else. Mr. Dean stated that someone had asked about it previously, but since staff doesn't see it as a commercial use property they initiated the change. Councilmember Phillips asked if all the property owners were notified especially Mr. Engle. Mr. Dean stated they were all notified and he said Mr. Engle was the one who initiated this change.

**MOTION** by Councilmember Hardy to close public hearing. Motion seconded by Councilmember Carter. Motion Carried.

Councilmember Welton asked if this change will affect the home-based businesses. Kyle stated it will not affect them. Councilmember Carter asked if Mr. Engle was ok with it. Kyle stated he was the person

who asked about making the change previously because he wants to use his property as a single-family home.

**MOTION** by Councilmember Hardy to approve Ordinance 01-06-2016-A, amending the Payson City zoning map and designation. Motion seconded by Councilmember Welton. Motion Carried. All members present voting aye.

**MOTION** by Councilmember Hardy to go into public hearing. Motion seconded by Councilmember Welton. Motion Carried

### **PUBLIC HEARING – UTAH-AMERICAN CROSSING SUBDIVISION**

City Planner Jill Spencer showed the outline of the parcel of land. She stated the applicant Jared Peterson has asked for preliminary and final approval for 5 lots for business in an industrial subdivision. She stated the applicant has not submitted formal application for this plan.

The proposed Utah-American Crossing Subdivision includes five (5) industrial building lots and the extension of American Way (street) arranged on Utah County Parcel #30-022-0015 located north of Utah Avenue at approximately 1200 West. There is an existing single family dwelling on the site and it is proposed to be removed during the construction phase of the project. The applicant intends to sell some of the lots and construct multi-tenant buildings on others. Additional approvals and permits are necessary before the lots are improved to accommodate industrial development.

The proposed subdivision is located within the boundaries of the I-1, Light Industrial Zone and exceeds the minimum zoning requirements (i.e. lot area, frontage) of the underlying zone and the subdivision is considered a traditional subdivision without any request for modification of zoning requirements. The request is a ministerial action, whereby the applicant is entitled to subdivision approval if the applicant is willing to satisfy the minimum requirements of the development ordinances of Payson City. The necessary applications, project drawings, and other required documents, except as noted herein, have been submitted by the applicant.

In order to obtain approval of the proposed subdivision, the applicant must receive a recommendation from the Planning Commission and the City Council must grant approval. On December 9, 2015, the Planning Commission, following a public hearing, recommended approval of the Utah-American Crossing Subdivision contingent upon the satisfaction of staff conditions and a request that the City Council waive the requirement for installation of sewer in American Way. The City Council will need to conduct a public hearing before taking final action on the request. The public hearing has been properly noticed and courtesy notices have been mailed to the appropriate property owners.

### **Analysis**

As an applicant for approval of a traditional subdivision, Jared Peterson is entitled to subdivide the property consistent with the regulations of Utah State Code and the development ordinances of Payson City. Because the subdivision is located in the I-1, Light Industrial Zone and staff is unaware of the specific needs of the future user(s), many of the typical conditions of approval will be delayed until the time of site plan review. At that time, the applicant will be required to satisfy all applicable requirements of the development ordinances of Payson City.

The proposed Utah-American Crossing Subdivision has been reviewed for compliance with Title 19, Zoning Ordinance (November 4, 2015), Title 20, Subdivision Ordinance (July 1, 2015), and any other applicable requirements of the development ordinances of Payson City. Following staff review, a list of items has been generated that will need to be satisfied prior to the recordation of the Final Plat or development of the property, as applicable.

1. Documentation will need to be submitted that indicates that all current and past property taxes, including Utah Farmland Assessment rollback taxes have been paid for the property included in the proposed subdivision. This information must be provided before the Mylar is recorded in the office of the Utah County Recorder.
  2. A public safety plan, consistent with the regulations of the Subdivision Ordinance, will need to be submitted to the Payson City Fire Chief for review. Additional information may be required to ensure compliance with city ordinance and the adopted fire code. The applicant is responsible for payment of fire hydrant testing and inspection fees, if any.
  3. The project drawings will need to reflect the electrical layout prepared by the Payson Power Department. Payment of all fees associated with labor and materials provided by Payson Power are the responsibility of the applicant.
  4. The applicant will need to adhere to the recommendations identified in the geotechnical report prepared for the project, unless a stricter standard is required by the Payson City ordinances and specifications. Compaction tests will need to be completed for all imported or redistributed material.
  5. The applicant is requesting approval from the City Council to waive the requirement for installation of the sewer main line in American Way. The existing sewer line in Utah Avenue will adequately serve the lots in the proposed subdivision. In accordance with Section 20.22.1 of the Subdivision Ordinance, the City Council could grant this request if it is determined the installation of the sewer main is not necessary for future development.
  6. Letters from Comcast and UTOPIA will need to be provided indicating knowledge of the project and an indication of available services near the proposed subdivision. The applicant will be responsible to satisfy the conditions indicated on the acknowledgment letters from the private utility service providers.
  7. A demolition permit will need to be obtained prior to the removal of any existing structures on the site.
  8. The lots will need to be maintained consistent with the provisions of Chapter 19.24, City Beautification until the sites are fully developed.
  9. The applicant will need to provide a performance guarantee in the form of a cash bond or irrevocable letter of credit in an amount equal to one hundred twenty (120) percent of the engineer's cost estimate for completing project improvements. The applicant will also need to submit, in cash, an amount consistent with the fee schedule of Payson City that will be used to complete site testing and public works inspections. Additionally, the applicant will need to provide, in cash, the amount necessary to complete the one (1) inch asphalt overlay for American Way.
  10. Following recordation of the subdivision plat and prior to the installation of public improvements, the applicant will need to schedule and conduct a pre-construction meeting with the City Engineer. Construction standards, geotechnical requirements, Storm Water Pollution Protection Plan (SWPPP) regulations, traffic control, project schedules, and other improvement related issues will be discussed at the meeting.
  11. There are other items that would typically be addressed in conjunction with subdivision approval if staff were aware of the future use of the property. These items will be addressed during the site plan process and prior to the commencement of individual site construction. It is the responsibility of the applicant to ensure that the requirements of the development ordinances are adequately addressed.
    - a. Preparation of an electrical layout for site specific development. The applicant for development approval will be responsible for payment of all labor and materials provided by the Payson Power Department.
    - b. Submission of a storm drainage plan capable of handling the twenty four (24) hour, one hundred (100) year storm event.
    - c. Transfer of water in accordance with Title 10, Water Ordinance of the Payson City Municipal Code.
    - d. Submission of financial assurance to guarantee that the work within the public right-of-way and project landscaping are completed in accordance with city standards.
    - e. Other business specific requirements, including, but not limited to, proposed uses, business statement, building design, and landscaping requirements.
- These items represent the concerns City staff has identified following a review of the Preliminary Plan and Final Plat. In general, staff had no major concerns about the proposed project if the conditions of this staff report are satisfied. The City Council may require additional information in order to make a well-informed decision.

### **Recommendation**

This staff report identifies items that are not in compliance with the development ordinances of Payson City. It was the intent of the staff to complete a thorough review and identify all items that do not satisfy the requirements of Title 10, Water Ordinance; Title 19, Zoning Ordinance; Title 20, Subdivision Ordinance; the Standard Specifications and Standard Plans; and any and all other development requirements of the City. However, failure of the staff to identify an inconsistency with any City requirement does not release the applicant of the obligation to satisfy all development requirements of the City. If an item is identified at a later date, the applicant will be responsible to satisfy the relevant development requirements.

The applicant is requesting Preliminary Plan and Final Plat approval of the Utah-American Crossing Subdivision that would divide a single parcel into five (5) lots in the I-1, Light Industrial Zone. The City Council, following a public hearing to receive public input, may:

1. Remand the proposed subdivision back to staff for further review. This action should be taken by the City Council if it is determined that there is not enough information provided by the applicant in order for the City Council to formulate a well-informed decision.
2. Approve the proposed subdivision as proposed. If the City Council chooses to approve the subdivision as proposed staff would suggest that an opportunity to require the applicant to satisfy the regulations of the Payson City development ordinances and the land use goals of the City will be missed.
3. Approve the proposed subdivision contingent upon the satisfaction of staff suggestions. Staff would suggest that if the City Council approves the subdivision contingent upon the satisfaction of staff conditions, the applicant will be required to satisfy the regulations of the Payson City development ordinances and the land use goals of the City.
4. Deny the proposed subdivision. This action should be taken if the City Council determines that the applicant is unwilling or unable to satisfy the regulations of the Payson City development ordinances and the land use goals of the City.

The City Council may, but is not obligated to, grant approval of the Final Plat concurrent with Preliminary Plan approval. If the City Council is inclined to grant Final Plat approval, staff would suggest that the City Council include the following conditions.

1. The applicant must satisfy all conditions of Preliminary Plan approval and the regulations of Chapter 20.29 of Title 20, Subdivision Ordinance.
2. The Mayor may not execute the Final Plat and the Final Plat will not be recorded in the office of the Utah County Recorder until all conditions of Preliminary Plan and Final Plat approval are satisfied.

Staff would suggest that the proposed use of the property is consistent with the General Plan, Zoning Ordinance and Subdivision Ordinance if the conditions proposed by staff are satisfied by the applicant. The City Council should include findings that indicate reasonable conclusions for their decision.

Planner Spencer stated applicant has asked to waive the sewer main line in American Way. She stated a main line is not necessary for American Way. She stated staff has reviewed it and is confident that the sewer line is not needed and is comfortable with the waiver.

Burtis Bills stated as he looks at the community and there are some smaller lots for people to start their business and he likes these bigger lots that provide an opportunity for companies to grow. He would like council to approve the final plan.

**MOTION** by Councilmember Welton to close the public hearing. Motion seconded by Councilmember Carter. Motion Carried

Councilmember Hulet stated that he would really like to see this happen but asked when the curb and gutter has to be installed. Planner Spencer stated it depends on the scenario. She said in a subdivision it would have to be completed before the phases could be completed. She said if it was an individual commercial it has to be after footing and foundation. Councilmember Hulet asked why the American way road is being narrowed. Planner Spencer stated the narrowest part of the road would still meet the requirements. Councilmember Hulet asked if Mr. Jockumsen had checked the applicant's engineer's claim that the sewer is not needed. Mr. Jockumsen stated that there has been a secondary verification.

Councilmember Welton asked if it was zoned for light industrial. Planner Spencer confirmed it was.

**MOTION** by Councilmember Phillips to approve Ordinance 01-16-2016-B, the American Crossing subdivision with staff conditions, which includes the waiver of the sewer. Motion seconded by Councilmember Hardy. Motion Carried. All present voting aye.

**REVIEW AND DECISION RE: ORDINANCE AMENDMENTS (PARCEL IMPROVEMENTS)**

Planner Jill Spencer presented some ordinance amendments to Title 19 that staff has been working on since November. She stated the first change deals with Chapter 19.8 site plan improvements, the second change deals with definitions, and the last changes deals with special needs housing that is inconsistent with state and federal law.

Planner Spencer stated that currently the Zoning Ordinance requires site improvements to be completed on existing commercial and industrial properties when a building permit is obtained to complete renovations to an existing building or when a business license is issued for a new business on the site. For example, if an applicant is requesting to improve an existing building to accommodate a new business and the site does not comply with current city ordinances (i.e. lack of paved parking areas, storm water facilities, landscaping, curb, gutter, and sidewalk), the applicant is required to complete the required improvements before business activities can commence on the site. Planner Spencer stated staff is proposing to modify the requirement to provide some relief in the timing of the installation of required improvements.

Planner Spencer stated that staff compared the ordinance to other cities and stated that Payson's ordinance is the most restrictive, but she wants to amend it, so it works with businesses.

Councilmember Hardy asked if the Blind Man building would have to make the improvements. Planner Spencer stated it wouldn't take effect until one year after the ordinance is approved. Mayor Moore clarified that the building could be sold tomorrow and the improvements are not required. Planner Spencer confirmed that the ordinance would have to wait a year to be enforced. Planner Spencer mentioned that some business owners were here to address this topic. The Mayor invited the public to address the council and voice their concerns.

Penny Dotey owns 60 E 100 S she stated that this amendment is extremely important. She stated she was shocked at the lack of attendance, which shows that the business owners have not been notified. She stated she owns the historical garage and she bought it 8 years ago and has had 4 businesses in the



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building which have businesses associated with cars. She stated 8 years ago they installed the parking as required and keep the weeds down and keep it looking nice. She stated the change in use would affect them significantly. She stated that they have a potential business trying to get a license, but are being denied because of drainage issues.

Councilmember Hulet stated the changes being proposed are supposed to make it easier for businesses and asked what Ms. Dotey's concerns were with the proposed amendments. She stated it was the storm drainage issues. Councilmember Hulet said these amendments are easing those requirements.

Jay from Rhino Linings stated that he and his associate visited Payson on October 28<sup>th</sup> and decided that he wanted to move forward with his business. He said he was impressed with Payson City staff and loves it at Payson. He stated that if they can't obtain a business license then they will have to move to another city. Councilmember Hardy asked what the previous use was in the building. Jay stated that it was an auto shop and it is the same type of business. Jay stated that he is in favor of this ordinance amendment. Councilmember Hardy stated that he was confused because Penny Dotey was against these amendments, but he is for it. Jay confirmed that he is supportive of the amendments. He apologized that he probably informed Ms. Dotey incorrectly and if she was better informed she would be in favor as well. Councilmember Welton complimented Jay and stated he was very impressed with Jay's business.

Mark Hicken with Rhino Linings stated he is looking forward to start the business and move forward. He encouraged the council to be pro-business and help them out.

Jeff Carter with Carter Glass stated that he is still concerned with the amendments. He stated he had a renter for his building, but the renter could not obtain a business license, so he moved his business to Spanish Fork. He stated having to install curb and gutter would cost him \$70,000 and he doesn't have that kind of money to make those improvements. He still is hesitant about the change in business license requirement.

Councilmember Welton asked how this amendment would affect Carter's glass. Planner Spencer stated that the type of use and the period of vacancy would determine what would happen. Planner Spencer said as long as it was in the same category it wouldn't trigger the improvement requirements.

Councilmember Hulet stated that if the business stayed within the same category it won't trigger the improvements.

Councilmember Phillips asked why Mr. Carter would have to pave all of his property. Planner Spencer stated that the parking would be based on use, so he would not have to pave the whole thing.

Councilmember Phillips asked what would trigger Ms. Penny Dotey to install curb and gutter. Mr. Jockumsen stated that if the water was running off to another property it would be required. Councilmember Phillips asked what would require a storm system or just a sump pump. Mr. Jockumsen stated that each site is unique. Discussion was held regarding Ms. Penny Dotey's property and what

would trigger improvements. Planner Spencer stated that this is a work in progress. Councilmember Hulet stated that he would like to combine the categories later on. He thanked the staff for being proactive and business friendly.

**MOTION** by Councilmember Phillips to approve the ordinance 01-06-2016-C, amendments as proposed to Title 19. Motion seconded by Councilmember Hardy. Motion Carried. All present voting aye.

#### **ADDENDUM TO THE HERITAGE VILLAGE DEVELOPMENT AGREEMENT**

Councilmember Hulet and Councilmember Hardy stated they have business dealings with the Heritage Development. City Attorney Mark Sorenson stated this is a subdivision that went in some time ago and went into bankruptcy, but the redevelopment has been moving forward since 2013. He stated it is in its last phase. He stated the request by the developer is to continue with the development without having to put improvements (curb, gutter, and asphalt.) on the five homes. He stated they are asking to delay the improvements for the five homes and have a deadline of May.

Councilmember Welton asked if the properties could be sold before these were requirements were made. Mr. Sorenson said that they could.

**MOTION** by Councilmember Phillips to approve Resolution 01-06-2016-B, addendum to Heritage Village Development Agreement. Motion seconded by Councilmember Hardy. Motion Carried.

#### **COUNCIL ASSIGNMENTS**

Mayor Moore stated that the following Council Members will have the assigned duties as follows:

Scott Phillips- Streets and Water

Mike Hardy- Electrical, Recreation and Golf

Doug Welton- Parks and Solid Waste

Linda Carter- Planning and Zoning and Sewer Department

Brian Hulet – Peteetneet and Vehicle Maintenance

Mayor – Public Safety

Councilmember Hardy asked about the Chamber. The Mayor stated he would look into that and report on that next time.

Councilmember Hardy asked what the plan is for the budget for Fiscal Year 2017. City Manager Tuckett stated that he would like to meet in January to review the 5-year plans. Mr. Tuckett stated that he would like to have a few work sessions to plan the budget.

**MOTION** by Councilmember Hardy to approve the Council assignments. Motion seconded by Councilmember Hulet. Motion Carried.

**ADJOURN TO REDEVELOPMENT AGENCY**

**MOTION** by Councilmember Hardy to adjourn to Redevelopment Agency. Motion seconded by Councilmember Hulet . Motion Carried.

**RDA RESOLUTION: ANNUAL MEETING DATES AND TIMES**

Mr. Tuckett presented a resolution to adopt the dates for regular meeting for 2016.

**MOTION** by Director Hardy to approve RDA annual meetings and times. Motion seconded by Director Phillips. Motion carries.

**MOTION** by Director Phillips to adjourn from Redevelopment Agency and reconvene to City Council. Motion seconded by Director Welton. Motion Carries

**RECONVENE TO CITY COUNCIL**

**MOTION** by Councilmember Welton to adjourn.

Meeting adjourned at 9:04 p.m.